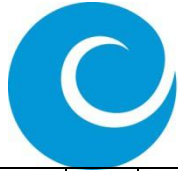
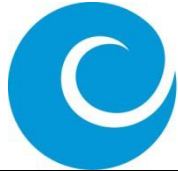


**Present:** Jacques Pelletier (Board Chair), Don Dutton, Jan Hopkins, Bob Long, Graeme Bonham-Carter, Ian Donald, Terry Lee, Wynn Turner, Liz Snider, Kelly Robinson (Director, Primary Care), Onalee Randell (Director, Community Services), Anne Caron (Director, Corporate Services), Jane Page-Brown (Coordinator, Quality & Strategic Projects), Peter McKenna (Executive Director), Erin Fleming/Judy Harting (recorder)

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| 1. | <b>Welcome, regrets &amp; absences</b>     | Called to order at 5:30p.m. .<br>Regrets: Phil Fortier, Pauline Muysson   |
| 2. | <b>Approval of Agenda</b>                  | Two items were added: one, AGM script to 7b and second, ECO Fair to 7h in New Business.<br><b>MOTION: That the amended agenda be approved as presented</b><br><b>Moved by Liz Snider                      Seconded by Graeme Bonham-Carter                      Carried</b>   |
| 3. | <b>Declaration of Conflict of Interest</b> | None declared   |
| 4. | <b>Remarks from Board Chair</b>            | This is the last meeting of this year's board. This meeting will include the Nominating Committee report; Finance and Audit status; and the 2015-16 Operational Plan Results. The Chair attended the fundraising dinner for Run Merrickville. Our organization was the first to be recognized and thanked. Participation from staff was extraordinary and organizers were very happy that we gave support and took part.  |
| 5. | <b>Consent Agenda</b>                      | <b>MOTION: That the reports that made up the consent agenda be approved as presented</b><br><b>Moved by Ian Donald                      Seconded by Don Dutton                      Carried</b>   |
|    | a.   | Executive Committee   |
|    | b.   | Finance Committee   |
|    | c.   | Community Engagement  |
|    | d.   | Executive Director Report   |
|    | e.   | Board Chair report  |
| 6. | <b>Collaborative Governance</b>            | Graeme Bonham-Carter has been involved in 3 activities this month<br><ol style="list-style-type: none"> <li>1. RTHL Steering Committee to be better informed from a board perspective. Very touching patient stories about the value of Health Links. Peter McKenna &amp; Dr. Peter Cunniffe co-chair the Steering Committee.</li> <li>2. Planning board to board meetings with Peter McKenna, Richard Schooley, and Maureen McIntyre. The next meeting is Friday May 27 9-12. Board members are invited to attend</li> <li>3. The collaborative governance committee around sub-forums of LHINs, focusing not just on Health Links but other social determinants of health. The current board to board activities could morph into a sub-forum group by next January.</li> </ol> |
| 7. | <b>New Business</b>                        |   |
|    | a.   | Nomination Committee  |
|    |  | The Committee strongly recommends the acceptance of three new members: Janet Cozier, Deb McGuire, and Michelle Leblanc. Brief bios were distributed by Graeme Bonham-Carter. A total of six candidates were interviewed; all were strong candidates. Letters will be sent to non-selected candidates thanking for their interest and inviting them participate in other areas.<br><b>MOTION: That the Nominating Committee recommendation that the names of Janet Cozier, Deb McGuire, and Michelle Leblanc be recommended to the Membership for ratification at the AGM.</b><br><b>Moved by Graeme Bonham-Carter,                      Second by Terry Lee                      Carried</b>  |
|    | b.   | AGM Working Group**   |
|    |  | The AGM Working Group met following the Executive Committee meeting. The group has been working from a detailed to-do list to keep everything on track. The Membership list has been circulated at the beginning of the   |



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|    |   | meeting; anyone who becomes a member after this meeting cannot vote at this year's AGM.  |
|    | AGM script  | The script has been circulated and reviewed. The meeting will include brief "pop-up" sessions rather than a guest speaker and the honorary membership to Dr Penny. Doors open at 5pm with photos done promptly with Directors. Directors will then meet & greet members and staff as they arrive; everyone's job is listed in the script. The AGM member invitation package member goes out this week. There is the possibility of a client story to begin meeting (waiting for confirmation) introduced by Megan Wright or Kelly Robinson. The Financial Report will to be simplified to one slide.<br>Script shows 30 minute hiatus in 10 minute frame and needs to be revised.<br>The current Auditor should receive a letter in advance of AGM informing him of the decision to go with another firm. Don Dutton will do this.   |
| c. | Approval of Membership  | A file containing the membership list was circulated.<br><b>MOTION: That the membership list be approved as distributed.</b><br><b>Moved Jan Hopkins, Seconded by Terry Lee, Carried</b>   |
| d. | Audit Committee Report: 2015-16 audit and recommendations for auditor | The Audit Committee was composed of same members as the Finance Committee with the exception of Peter McKenna and Anne Caron. 4 RFPs with \$5500 range between lowest and highest bid were received. The Chair spoke with the references for lowest bidder.<br><b>MOTION: That Allan and Partners be approved as the auditors for the coming year.</b><br><b>Moved by Don Dutton, Seconded by Ian Donald, Carried</b><br>It was noted that current auditors are very competent. The audit was positive with no recommendation for changes or corrections. I.T. back-up system was reviewed and tightened based on suggestions. Peter McKenna gives credit to Anne Caron and her team for the clean audit.<br><b>MOTION: That the audited financial statements be accepted and brought forward to the Membership for approval at the AGM</b><br><b>Moved by Don Dutton, seconded by Ian Donald, Carried</b> |
| e. | GOV 80 – Conflict of Interest   | This policy is up for review this year, two areas were revised.<br><b>MOTION: That the revised GOV 80 be approved as submitted.</b><br><b>Moved by Jan Hopkins seconded by Graeme Bonham-Carter Carried</b>  |
| f. | AOHC – Nominees/Bios Info & Ballots for Constituency Directors        | Nothing received to date.  |
| g. | AOHC AGM – Designated Voting Delegate                                 | Three directors are attending AOHC AGM – Graeme Bonham-Carter, Terry Lee and Liz Snider.<br><b>MOTION: That Terry Lee act as designated voting delegate at 2016 AOHC AGM, with Liz Snider as backup.</b><br><b>Moved: by Graeme Bonham Carter, seconded by Bob Long Carried</b><br>Two resolutions will be considered at the AGM. The first has already received board approval in April/May. The second would support safe injection sites. After discussion, it was suggested, if possible, at the AOHC meeting to put forth an amendment to the resolution that preventative and rehabilitation actions be implemented in dealing with addictions.  |
| h. | Eco Fair Merrickville   | Jacques Pelletier, Liz Snider, Terry Lee and Graeme Bonham-Carter will be volunteering 10-3pm. The booth   |



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|     |                                    | being shared with Merrickville Bridges to Canada. Other Directors are invited to attend.  |
| 8.  | • Approval of Board Minutes        |   |
|     | April 27, 2016 Board Minutes       | <b>MOTION: That the April 27, 2016 board meeting minutes be approved, done via e-mail</b><br><b>Moved by Jan Hopkins, Seconded by Don Dutton</b> <span style="float: right;"><b>Carried</b></span>  |
| 9.  | 2015-2016 Operational Plan Results | Peter McKenna presented the results of the Operational Plan 2015-2016. He noted that the annual plan is based on previous plans and show progress and growth. Regular submissions are compiled for final report. The Board liked the way the reporting is being done and information given. Comparisons of RCHS against other CHC's results can be done through OHRS.<br>A Board retreat 'data day' was suggested.<br><b>MOTION: That the staff be congratulated on great work demonstrated through the OP Plan and results.</b><br><b>Moved by Terry Lee Seconded by Ian Donald</b> <span style="float: right;"><b>Carried</b></span>  |
| 10. | ED Performance Appraisal Results   | <b>Motion: That the Board move to in camera</b><br><b>Moved Jan Hopkins, seconded by Graeme Bonham-Carter,</b> <span style="float: right;"><b>Carried</b></span><br><b>Motion: That the Board move out of the in camera session.</b><br><b>Moved by Bob Long, Seconded by Don Dutton,</b> <span style="float: right;"><b>Carried</b></span><br><b>Motion: That the Chair be authorized to sign a new contract with the Executive Director.</b><br><b>Moved by Wynn Turner, Seconded by Liz Snider,</b> <span style="float: right;"><b>Carried</b></span><br><b>Motion: That the 1% holdback of the Executive Director's pay be ended.</b><br><b>Moved by Terry Lee Seconded by Don Dutton</b> |
|     | Future Agenda Items                |   |
|     |                                    | a. Discussion of the CE Committee role  |
|     |                                    | b. AGM Script Review June 14  |
|     |                                    | c. GOV 50 – Board of Director Evaluation  |
|     |                                    | d. GOV 75 and GOV 220 - Quality   |
| 13. | Meeting Evaluation - Ian Donald    | Done by Ian Donald, filed with Erin Fleming   |
| 13. | Next Board Meeting                 | Tuesday June 28, 2016 following AGM Smiths Falls Memorial Community Centre<br>Board members' availability for a tour of the RCHS facilities will be sought.   |
| 14. | Meeting Adjournment                | <b>MOTION: That the meeting be adjourned at 7:30 p.m.</b><br><b>Moved by Don Dutton</b> <span style="float: right;"><b>Carried</b></span>   |

\*\* Calendar items for May

Approved by: \_\_\_\_\_  
 Chair

\_\_\_\_\_  
 Secretary