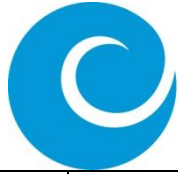




Present: Jacques Pelletier (Board Chair) Don Dutton, Jan Hopkins, Graeme Bonham-Carter, Ian Donald, Terry Lee, Liz Snider, Pauline Muysson, Bob Long, Phil Fortier, Peter McKenna (Executive Director), Anne Caron (Director, Corporate Services), Onalee Randell (Director, Community Services), Jane Page-Brown (Coordinator, Quality and Strategic Projects), Judy Harting (recorder),		
1.	Welcome, regrets & absences	Board Chair, Jacques Pelletier, welcomed everyone and introduced presenters Onalee Randell and Jane Page-Brown. Quorum was in place. The meeting was called to order at 4:30 pm. Regrets: Wynn Turner
2.	Approval of Agenda	MOTION: That the agenda be approved as presented Moved by Graeme Bonham-Carter, seconded by Pauline Muysson, Carried
3.	Declaration of Conflict of Interest	None declared
4.	Remarks from Board Chair	Jacques Pelletier noted he is enjoying the approximately 15 hours a week he spends on Board business. He noted the organization is in a comfort zone at the moment; things are going well. Care has to be taken, as a board, not to be too comfortable, to be ready for things in coming years such as the eventual retirement of our Executive Director within the next 5 years.
		Peter McKenna thanked the Board for moving the time of the board to accommodate his trip to the ED Network meeting in Toronto. The Board had previously donated money to the Hub pool at Gallipeau Centre to buy some time for the children in the Smart Play Program to use the pool. A short video taken when Peter acted as a volunteer monitor for 40 boys and girls showed how the children were enjoying the experience. Board members were pleased to see this, an illustration of one reason people volunteer: supporting vulnerable children by providing them access to activities and resources they unfortunately don't always have.
5.	Community Service Presentation	Onalee Randell, Director Community Services made a presentation outlining some of the programs encompassed by Community Service. She focused on Telemedecine services and presented some very interesting facts showing how this service is constantly growing and becoming an essential tool for the provision of health services. Board members had a chance to ask many questions. A copy of presentation will be posted on the website.
6.	Quality 101 Presentation	Jane Page-Brown, Coordinator, Quality and Strategic Projects outlined the milestones achieved to receive the latest 2014 successful accreditation, the 9 Attributes of a High Quality Health, defining Quality in health care, Quality Improvement, and Evaluation as well as Quality Agenda, Quality Management and Systems and Structures. Jane's presentation was a feat in itself by condensing a significant amount of important information. Board members asked questions focussing mainly on where Board governance fits in. The need for indicators to measure accomplishment of our strategic plan was noted. A copy of the presentation will be posted on the website.
7.	Consent Agenda	MOTION: That the consent reports be accepted as presented Moved by Bob Long, seconded by Ian Donald, Carried
	a. Executive Committee	
	b. Community Engagement	
	c. Finance Committee	No report
	d. Executive Director Report	
	e. Board Chair report	



8.	New Business	
	a.	Board of Director's Annual Evaluation**
	b.	GOV 75 Quality TOR
	c.	Approval of 2 nd Q Financial Report
	d.	Board Retreat
	e.	GOV 76 Community Engagement TOR
9.	Approval of Board Minutes	
		Sept 29, 2015 Board Minutes
8.	Generative Discussion	
9.	Future Agenda Items	
10.	Meeting Evaluation - Don Dutton	

Deferred

Deferred

Don Dutton noted the Finance Committee has reviewed these figures closely and have forwarded the financial report for Board approval. RCHS finances are in excellent shape. Anne Caron was commended as the report format, including the extensive notes, was excellent.
MOTION: That the 2nd Q Financial Report be approved as presented.
Moved by Don Dutton, seconded by Terry Lee, Carried

The Board retreat slated for Nov 14 is being postponed, as the Executive Committee felt upcoming changes to the health care system will need to be addressed in the new year and there is no urgent need to hold a retreat at this time.

Liz Snider spoke about the committee which was set up in 2013 after the Butler report. The MSAA also requires the Board be active in community engagement. Last year there was a strong emphasis on putting together information, and a full slide deck was developed to use for presentations to other organizations and groups. Presently the Committee is reviewing its original strategy and finalizing a workplan to take advantage of tools they have developed. Staff will make a presentation to the Committee about agency community engagement activities. The Lions Club presentation was well received; several questions from community members about services were answered. Anne Caron spoke about the planned donations brochure that could be given out at presentations.
MOTION: That the revised GOV 76 Community Engagement Terms of Reference be approved.
Moved by Liz Snider, seconded by Bob Long, Carried

MOTION: That the September 29, 2015 board meeting minutes be approved, done via e-mail
Moved by Jan Hopkins, seconded by Don Dutton, Carried

Covered under #5 & 6

- Board of Directors Annual Evaluation
- GOV 75 Quality Committee TOR
- Upcoming Nov 20 9:00 – 12:00 Health Links Board to Board meeting at the Smiths Falls Legion; add Health Links to agenda as standing item

The December Board meeting will take place December 17, following the staff breakfast at the Merrickville Legion.

1. Comment on our ability to balance efficiency and effectiveness, such as allowing time for discussion.
 Well balanced – excellent management of time. Presentations were well timed and controlled.
2. Do we feel we followed our appropriate governance role (versus getting into operations) and attended to our board strategic priorities and work plan?
 Full attention to governance role.

Completed by Don Dutton, given to the Board Executive Assistant for filing.



Rideau Community
Health Services

Board of Directors Meeting Minutes
Tuesday, October 27, 2015 – 5:30 p.m.
MDCHC Community Room

11.	Next Board Meeting	Tuesday November 24, 2015. Members were asked to complete the doodle poll for the November 25 potluck
10.	Meeting Adjournment	MOTION: That the meeting be adjourned at 7 p.m. Moved by Terry Lee, Carried

** Calendar items for October Approved by: _____ Chair _____ Secretary